

## Plan on the Use of Capacity Enhancement Grant 2024 - 2025

Task Area	Major Area (s) of Concern	Implementation Plan	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Library Support	Reading to Learn and Information Literacy	To employ a full-time Library assistant to promote reading and cultivate reading habit among students	<ul style="list-style-type: none"> <li>Workload of librarian teacher and other teachers can be reduced</li> </ul>	Whole year	Salary for the year  <b>\$345,303</b>	Videos sharing produced to broadcast during DEAR lessons and displayed in the Library	Performance appraisal by Principal, Vice-Principal and Teacher Librarian	Mr Law Ms R. Lee Ms A. Chan
Chinese Language	Sustainable curriculum Development in Chinese Language	To employ a part-time Chinese language teacher to enhance the smooth transition in the future development of the subject and professional dialogs	<ul style="list-style-type: none"> <li>Workload of Chinese teachers can be reduced</li> </ul>	From September to March	Salary for the months  <b>\$180,000</b>	Lesson observation and student evaluation	Performance appraisal by Principal	Mr Law
Wind Ensemble	Music	Hire a tutor to lead the ensemble	<ul style="list-style-type: none"> <li>Teacher's workload in training the students can be reduced</li> </ul>	From September 2024 onward for 1 year	Salary of the tutor:  <b>\$32,000</b>	Students are able to acquire the skill	Teacher's assessment on Students' performance	Ms. Janet Wong
Chinese Instrumental	Music	Hire a tutor to lead the ensemble	<ul style="list-style-type: none"> <li>Teacher's workload in</li> </ul>	From September 2024 onward for 1	Salary of the tutor:	Students are able to acquire the skill	Teacher's assessment on Students'	Ms. Janet Wong

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Ensemble			training the students can be reduced	year	<b>\$24,000</b>		performance	
			Total Estimate		\$581,303			
			CEG for 2024/25		<b>\$676,944</b>			
			Surplus / (Deficit)		<b>\$95,641</b>			